

## An Informative Full-day Seminar:

# MIOSHA Recordkeeping and Cost of Injuries

## 1 Who Should Attend . . .

This program is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about liability and workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

## 2 MIOSHA Training Institute

MIOSHA Consultation, Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MIOSHA Training Institute introduced a new certification program, effective October 1, 2007. This course is an MTI Level 1 course. The certification program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses will be offered throughout the state in sponsorship with other M-TEC<sup>SM</sup> facilities, community colleges, and safety and health organizations. To learn more about the certification program, log-on to the CET Division website. [www.michigan.gov/mti](http://www.michigan.gov/mti)

## 3 What You'll Learn . . .

This MIOSHA program is designed to help employers ensure that their organization complies with MIOSHA recordkeeping requirements as contained in MIOSHA Administrative Rules Part 11, Recording and Reporting of Occupational Injuries and Illnesses. In addition to learning and understanding the "recordability" of work-related injuries and illnesses, attendees will actively participate in a group exercise to complete the MIOSHA 300 log, 301 and 300A forms. Using this data, participants calculate injury and illness rates and learn how to compare these rates to other companies within their Standard Industrial Classification (SIC) or the new North American Industrial Classification System (NAICS).

### Agenda

*We offer a flexible program agenda to emphasize the health and safety topics you want most.*

- ▶ A review of CET Services.
- ▶ Review the MIOSHA Recordkeeping standard for reporting and recording of occupational injuries and illnesses.
- ▶ Questions and answers

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division, at least two weeks in advance, to request necessary accommodations.

# Facilitator

Micshall Patrick is currently an Occupational Safety Consultant with the Consultation Education and Training Division of MIOSHA. She has been with the Division for 17 years and currently provides consultation and training services for Kalamazoo, Kent, and Barry counties. During Micshall's tenure with CET, she has developed various safety training programs within the agency, including recordkeeping and powered industrial truck train the trainer.

Before working for the State of Michigan, Micshall was a personnel specialist with Kalamazoo County performing personnel functions and administering the county's workers' compensation program. She also chaired the County Safety Committee, which developed accident prevention programs for county employees. Micshall is a graduate of Kalamazoo College with a bachelor's degree in political science.

Presenters: Micshall Patrick, Occupational Safety Consultant, MIOSHA CET Division;  
and Tom Rico, Michigan Economic Development Corporation



**Micshall Patrick**  
*Occupational Safety Consultant,  
MIOSHA, CET Division*

## Program Details

DATE:	January 30, 2008	TIME:	Check-in - 8:30 a.m. Program - 9:00 a.m. to 3:00 p.m.
LOCATION:	The Employers' Association 5570 Executive Parkway S.E. Grand Rapids, Michigan 49512	DEADLINE:	Register by January 23, 2008 Please register early!
COST:	\$90 per person. Includes lunch and course materials.	CONTACT:	Wendy DeShone - 616-698.1167 or wdeshone@teagr.org

**COSPONSOR: The Employers' Association**

If this valuable seminar doesn't fit with your schedule or position, please pass this flyer on to a colleague.

## How to Register

### MIOSHA Recordkeeping and Cost of Injuries

Complete information at right to  
register by . . .

- ▶ **Phone:** 616-698-1167
- ▶ **Fax:** 616-698-6624
- ▶ **Mail:** The Employers' Association  
5570 Executive Parkway SE  
Grand Rapids, MI 49512  
Attn: Wendy DeShone

Name: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_  
Number Attending: \_\_\_\_\_ @ \$90 each = \$ \_\_\_\_\_

The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your need known to this agency at least two weeks in advance.

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